

# City of Ellijay

## Alcohol License Application

Due Date of Completed Renewal Application: November 15 of each year

Date:\_\_\_\_\_

Name of Business:\_\_\_\_\_

Business Physical Address:\_\_\_\_\_

Business Mailing Address:\_\_\_\_\_

Business Telephone:\_\_\_\_\_ Email:\_\_\_\_\_

Owner:\_\_\_\_\_

Address:\_\_\_\_\_

Telephone:\_\_\_\_\_ Email:\_\_\_\_\_

Drivers License:\_\_\_\_\_ Social Security:\_\_\_\_\_

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Check All That Apply:

- ☐ Distilled Spirits Consumption \$750.00  
Administrative Fee \$100.00 Renewals \$50.00
- ☐ Wine/Beer Consumption\$1000.00  
Administrative Fee \$100.00 Renewals \$50.00
- ☐ Package Beer \$500.00
- ☐ Package Wine \$150.00
- ☐ Wine Tasting \$150.00

**NOTE: ALL LICENSES EXPIRE DECEMBER 31 AT 12:00 MIDNIGHT**

**Note on Renewals:** This application plus your annual report of sales for the month of August, September and October of the current calendar year, showing gross sale of food products excluding the sale of distilled spirits, malt beverage and wine, the gross sale of malt beverages and wines, and the gross sale of other merchandise, must be filed by the due date referenced above.

**Note to Distilled Spirits Licensees:** You are required to submit State Form ST3 to the City Clerk on or before the 10th day of each month with your payment for the preceding month's excise tax collected.

## Alcohol License Application

Name of Business \_\_\_\_\_ Date of Application \_\_\_\_\_

Name of Business Owner(s)(printed) \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Address: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Social Security: \_\_\_\_\_ Drivers License: \_\_\_\_\_

- 1) Has the person to whom license is to be issued ever been convicted of a crime other than a traffic violation? ☐ Yes ☐ No
- 2) Is the person to whom the license is to be issued, a U.S. citizen? ☐ Yes ☐ No
- 3) Has the person to whom the license is to be issued been a Gilmer County resident for a period of one year preceding the date of filing this application? ☐ Yes ☐ No
- 4) Has the applicant or any person with any interest in the application made application at any previous time for any malt beverage or wine license or a distilled spirits license? ☐ Yes ☐ No  
If yes, what is the disposition of that license? \_\_\_\_\_
- 5) Has a previous license issued to the applicant or any person with any interest in the application been revoked by any state or subdivision or by the federal government?  
☐ Yes ☐ No If yes explain: \_\_\_\_\_
- 6) Is any other person interested directly or indirectly in the profits or losses or both of the proposed business? ☐ Yes ☐ No (Names and addresses of owners, partners and shareholders should be provided with this application)
- 7) Location of proposed business: \_\_\_\_\_  
(If this is a new application, you must attach a drawing to scale indicating that the location complies with the distance requirements as set forth in the ordinance to which your application applies.)

I hereby swear that I am a person of good moral conduct and do qualify for this license in accordance with the contents and terms of the ordinance to which my application applies. I also swear that the facts contained in this application are true and correct to the best of my knowledge. I also understand that any false swearing concerning this information contained herein shall be punishable as provided by law.

\_\_\_\_\_  
Signature of Business Owner

\_\_\_\_\_  
Signature of licensee

*City of Ellijay regulations require that where the owner of the business for which a license is sought is a resident individual of Gilmer county, Georgia, the application for said license shall be in said owner's name. Where the owner is a corporation, partnership, association or non-resident, the application shall be made in the name of a resident managing officer or managing agent and the application shall show that the license is for the use of the owner, and the owner shall be named. The written application for the license shall be a permanent record which the licensee must maintain current. Failure to maintain a current license application as required shall be grounds for revocation of license.*

TO COMPLETE YOUR APPLICATION YOU WILL NEED TO SUBMIT THE FOLLOWING:

1. Copy of Lease
2. Finger Prints of all owners and managing officer (where applicable)
4. Pictures of all sides of building
5. A drawing to scale, showing the nearest church, school or college, or an affidavit of a registered surveyor that the proposed location of the premises complies with the distance requirements of the ordinance, or by a statement from the City of Ellijay Code Enforcement Officer that the proposed location of the premises complies with the distance requirements as set forth in the applicable ordinance.
6. An affidavit of the publisher of the local newspaper certifying notice of application for a distilled spirits license has been published at least one time per week for three weeks preceding the regular city council meeting.

Notice in newspaper must contain:

- 1) name of person applying
- 2) name of owner if different than applicant
- 3) location of proposed premises

7. Certified check in the amount of the license you are applying for
8. Certified check in the amount of the Administrative Fee

## Alcohol Sales Tax Return City of Ellijay

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Gross sales for month of \_\_\_\_\_ as reported on State Form ST3

**IMPORTANT:** This return must be filed and paid by the 10th of the month following the period for which the tax is due to avoid loss of licensee's compensation and payment of penalty and interest. Dealer must file timely return even though no tax is due. Do not send cash by mail.

Date of Tax Return \_\_\_\_\_

Name of Licensee \_\_\_\_\_

Trade Name \_\_\_\_\_

Address \_\_\_\_\_

1. Gross Sales \_\_\_\_\_ \$ \_\_\_\_\_

2. Gross Excise Tax Due \_\_\_\_\_ \$ \_\_\_\_\_

3. Licensee's Compensation(3% of gross tax due) \_\_\_\_\_ \$ \_\_\_\_\_  
(Deduct on timely returns only)

4. Net Excise Tax Due \_\_\_\_\_ \$ \_\_\_\_\_

5. Specific Penalty \_\_\_\_\_ \$ \_\_\_\_\_

6. Interest \_\_\_\_\_ \$ \_\_\_\_\_

7. Other \_\_\_\_\_

8. Pay This Amount \_\_\_\_\_

### Make Checks Payable To The City Of Ellijay

**\*\*Please submit this form with payment on or before the 10th of the month for prior month sales along with a copy of State Form ST3 (Georgia Sales and Use Tax), as required in Section 6-125 of the City of Ellijay Distilled Spirits Ordinance.**

I certify that this return, including accompanying schedules or statements, has been examined by me and is to the best of my knowledge and belief a true and complete return, made in good faith, for the period stated.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Return Prepared By \_\_\_\_\_

Licensee's Signature \_\_\_\_\_